

WHAT DOES AITEC OFFER?

AITEC is a technological centre that actively promote **SQAS** assessments between Chemical Logistics Service Providers and Distributors.

We have got accredited personnel by **CEFIC** for the development of **SQAS** Assessments in the following modules.

- ◆ **Transport Service** (For Carriers and Freight Forwarders).
- ◆ **Tank Cleaning** (For Tank cleaning Stations).
- ◆ **Warehouse** (For Warehouses).
- ◆ **ESAD** (For Chemical Distributors).

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SQAS ASSESSMENTS

FOR CARRIERS, WAREHOUSES, TANK CLEANING STATIONS
AND DISTRIBUTORS OF CHEMICAL INDUSTRY

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WHAT ARE SQAS ASSESSMENTS?

SQAS (Safety & Quality Assessment System) is a system to evaluate the quality, safety, security and environmental performance of:

- ◆ Carriers and Freight Forwarders.
- ◆ Warehouses.
- ◆ Tank cleaning stations.
- ◆ Chemical Distributors.

These assessments are promoted by the **CEFIC** (European Chemical Industry Council) in order to assess and increase quality, environment, safety and security standards of the chemicals supply chain management through a continuous **Improvement Action Program**.

Users of these assessments are:

- ◆ **Chemical industry loaders** (SQAS Service Group).
- ◆ **Logistics service providers and distributors who subcontract to others** (Logistics & Distributors user group).

The reference website is www.sqas.org, where you can find:

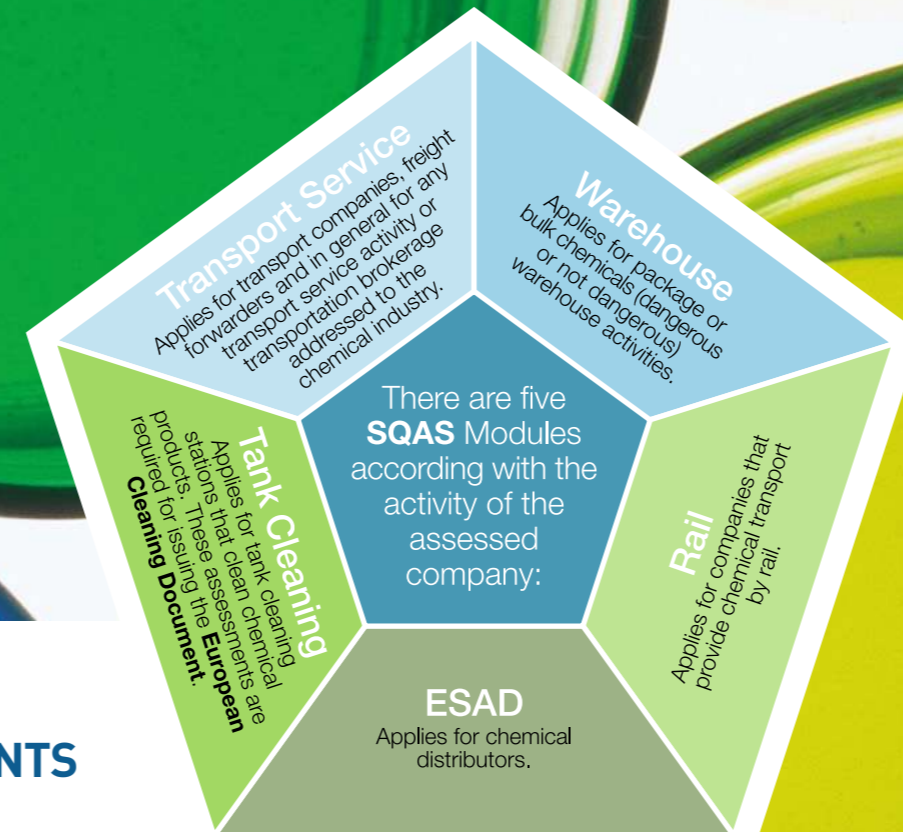
Assessed companies	Assessment reports
Improvement action programs	Improvements implemented by assessed companies

Users of these assessments (SQAS Service Group and Logistics & Distributors user group) should work together with the assessed company in order to define the improvement action program to be implemented by the assessed company.

★ Improvement Action Program:

Please enter your Improvement Action Program in the field below (max. 4000 characters):

Point 2.1.1.b
The Company has planned to implement a MOC (Management of change) procedure before the end of the year



SQAS ASSESSMENTS MODULES

SQAS assessment questionnaires and their guidelines are public and they are available in www.sqas.org. These assessment questionnaires focus the assessment on the principles of the chemical industry Responsible Care programme:

- ◆ **Legal requirements.**
- ◆ **Risk Management** (for environment, safety and security issues).
- ◆ **Policies and documentation.**
- ◆ **Training.**
- ◆ **Emergency response.**
- ◆ **Continuous improvement.**

SQAS assessment questionnaires are quantitative. Each question must be scored with "1" or "0" by an accredited assessor by **CEFIC** depending on the assessed company fulfil or not with the item.

The assessor should add comments for each question that require more information or a more qualitative explanation.

The company can add comments on each question after an improvement in this item during all the life of the report.

Users with permitted access to the assessment report can see the score of the question and all comments added by the assessor and by the assessed company when they analyze it.



SQAS ASSESSMENTS PROCESS

SQAS Assessments must be developed every three years, but it is possible to develop **intermediate assessments** in order to assess a part of the questionnaire if significant improvements have been performed by the company.

When a company develops **more than one activity** in the same facilities (transport and tank cleaning, for example), or it is a company with **several subsidiaries**, a combined assessment is possible in order to optimize the assessment time.

BEFORE THE SQAS ASSESSMENT

Company	Agreement with an accredited by CEFIC assessor.
Company	Fill in the PAD (Pre-assessment document).
Assessor	Electronic notification of the SQAS Assessment to CEFIC (at least 3 weeks before the assessment).
Company	Electronic Authorization of the SQAS Assessment.

The PAD allows to know the required time for the SQAS Assessment.

DURING THE SQAS ASSESSMENT

Assessor	Fill in the SQAS assessment questionnaire during the assessment.
Assessor	Submit the completed questionnaire to the database www.sqas.org (Not later than 1 week after the assessment).

AFTER THE SQAS ASSESSMENT

Company	Define an Improvement Action Program.
Company	Enter comments for each question in the questionnaire (After the implementation of some item of the Improvement Action Program).
User	Analyze the assessment report through the www.sqas.org website.